

Board Meeting Minutes 11-30-17

UNITY CHURCH OF THE HILLS

BOARD OF TRUSTEES

November 30, 2017

MEETING MINUTES

UNITY CHURCH OF THE HILLS BOARD OF TRUSTEES

Board Members in Attendance: Vicky Gale, Tracy Parthe, Sheree Ross, Mary Spangberg, Glen McIntosh, Brian Grandon, Kristen Grandon, Clay Boyken

Staff in Attendance: Jean Lean

1. Opening Prayer: John Prayed us in at 6:55
2. Call to Order: Vicky
3. Gratitude Moment: All
4. Election of Officers
 - Motion to elect Vicky as President 1st Frank, 2nd Tracy - Passed unanimously
 - Motion to elect Tracy as Vice President 1st Sheree, 2nd Vicky - Passed unanimously
 - Motion to elect Frank as Secretary 1st Vicky, 2nd Vicky - Passed unanimously
 - Motion to elect Mary as Treasurer 1st Vicky, 2nd Tracy - Passed unanimously
5. Eagle Scout Project Proposal: Alex Chao
 - Presented sound-scape Eagle project to Board
 - Motion to approve the project proposal 1st Mary, 2nd Sheree - Passed unanimously
6. Approval of Minutes for Oct. and Annual Meeting
 - Motion to approve minutes with correction to Date on Minutes, to October 24th, 1st Kristen, 2nd Vicky - Passed unanimously
 - Approval of minutes from the annual meeting will be considered at the next Board meeting in January.
7. Financial Report: Jean
 - Jean presented the financial report.
 - Motion to accept the financial report 1st Tracy, 2nd Mary - Passed Unanimously

Brian discussed Help Unity Grow grant for up to \$5,000 and low interest loan amount 50% up to a max. of \$50K under a 10-year amortization at a 2% rate with a balloon at five years. Want to submit grant and loan applications rather quickly. \$5,000 grant could be used for the roof repair. \$50,000 could be used toward larger project such as the HVAC repairs. Need to apply before December 12th.

Need to have contracts in hand for roof and HVAC before closing with on refinancing note with ATFCU.

Motion to apply for UWM grant and loan to fund part of roof and HVAC replacements, respectively 1st Vicky, 2nd Mary - Passed Unanimously

8. Minister's Report: Revs. Brian and Kristen

Kristen reviewed ministries and programs.



Ministers' Report

Submitted by Rev. Brian Grandon & Rev. Kristen Grandon

Date: November 30, 2017

This Month's Accomplishments:

- Oct 27-29 YOU Fall Rally 9 students attended, and Spirit Sharing Sunday on Oct 29
- 3 teens are part of a Unity World Headquarters Teen App Think Tank: Justin, Emma and Jessie
- Bookstore: Bazaar Dec 3 w/12 exhibitors, Kelly's move, merchandizer visit
- Annual Meeting Held on Nov 5th
- Hired Tamica Scott-Tipton, Volunteer Coordinator, started Nov 6th
- Implementing Prosperity Practices
 - Shared first Quarterly Financial Reporting to congregation, began Nov 4th (1st FYQ Feb)
 - Year-End Giving - In December talk about year-end giving; 1st Sunday – Brian, 2nd Sunday – Board President, 3rd Sunday – Treasurer, 4th Sunday – Kristen
 - Donor Appreciation – Sending Thank you letters when signed up for Easy Giving. Thank you letter emailed for Sunday contributions of \$250 or more, gifts of 2,000+ ministers writing a hand-written note. Christmas cards to committed givers.
 - Teaching a Prosperity Class 3 times a year – classes determined w/LUTs
- Began Bereavement Group on 1st, 3rd and 5th Thursdays – Glenn McIntosh with Lance Lein
- Technology Update –increased bandwidth on WiFi service at decreased cost (saving \$150 mo) second phase beginning with Fiber installation (contract w/no install cost and \$50 mon savings), Higher State Technology focused on resolving sanctuary latency issues Easy Worship new program being learned, building UCOH file storage tree underway and establish routine information backup
- Hands on Housing outreach project, 2 events with about 30 volunteers
- Ecumenical Thanksgiving (Nov 21) and UCOH Thanksgiving Eve Services w/152 attending
- Thanksgiving Meal, about 50 people participated
- Marketing the Season of Celebration series: Sent Nov 18 arrived on Nov 20, 21 to 2000 residences in 3 zip codes in a 5-mile radius of UCOH
- Moved all video to YouTube for greater reach, with live donate button in videos and added end screen to UCOH website

Upcoming:

- 4 Bids underway: Ponds, HVAC, Roof and Ceiling repair
- Friendship Hall and Roof Repair, possible HUG Grant
- Emergency Preparedness for Churches, Dec 16 at 9:00 am - 12:00 pm, Unity Oaks, 40 ppl
- Dec 10 - Holiday Party with a Purpose followed by the Holiday Extravaganza
- Facebook Live of Sunday Service Exploring: bandwidth, staging, technology, software
- Prayer and Care teams – ongoing conversation about prayer consciousness w/chaplains
- Dec 12 at 6:30 – Klepto Kringle Staff and Board Christmas Party, potluck, location?

Arenas of Focus: Policies Team starting Feb 2018, and Vision Team Update

Vision team members: Lara, Kristen, Frank (board rep), Neil Feiereisel, Sharesa Alexander, Bob Withrow, Tom Horn, Debbie Cole, Liz McIlize, John Flemming

9. Board Retreat - January 27th at Unity Oaks 9:00 AM to 4:00 PM, No board meeting in December.

10. Other items for discussion

Mary: Kevin Wood is interested in becoming a member of the finance team, requested board's approval to add him to the finance team, there was general concurrence among the Board members to add Kevin to the team.

Since Lynn is no longer on the Board, Mary as Treasurer is the new Endowment Fund Board Rep.

11. Closing Prayer: Rev. Brian

12. Adjourned at 8:35 PM