

**Unity Church of the Hills**  
**Board of Trustees Meeting Minutes**  
**Thursday, April 28, 2016 7:00PM**

**Board Attendees:** Rev. Steve Bolen, Mary Spangberg, Vicky Gale, Cliff Mark, Tracey Parthe, Lara Zuehlke, Mike Gadell

**Guest Attendees:** Jean Lein, Ellen Fannin

**By Phone:** None

**Absent:** Lucy Corral

- 1- **Call to Order** at 7:03 by Vicky Gale
- 2- **Invocation** (Rev. Steve Bolen)
- 3- **Gratitude Moment** (All)
- 4- **Review of the Minutes for Month Day, 2015**
  - a. Motion to accept: Mary Spangberg
  - b. Second: Rev. Steve Bolen, motion passed unanimously
- 5- **Financial Report** (Mary Spangberg, Jean Lein)
  - a. Expenses were lower than income, Gifts and tithes were 15% over budget
  - b. Bookstore Inventory impacted the bottom line for March, Jean Lein explained the adjustment based on consignment items in the bookstore that should not be on the books.
  - c. Net Operating income (monthly and YTD) is pretty close to budget, just \$228 below
  - d. Jean Lein continues the work of cleaning up accounts.
  - e. Motion to accept: Rev. Steve Bolen
  - f. Second: Lara Zuehlke, motion passed unanimously
- 6- **Visioning** (Jean Lein)
  - a. Given that we have had only one visioning session, there is not enough information yet to see a pattern that can determine a direction.
  - b. All outcomes are stored in a binder which is available for the board and staff
  - c. Most common words that came out of the staff and board visioning process were:
    - i. Love, Center, Green, Children, Beacon of Light
    - ii. Release: Fear and Judgement
    - iii. Gifts: Creativity and Love
    - iv. Next Steps: Listen and Prayer
  - d. It is expected that the Men's Renewal be opened with a visioning process
  - e. Rev. Steve Bolen will share it with the congregation in the short future. Rev Bolen and members of the staff are planning a vision core event for June 3. It is estimated an attendance of 50-100 congregants.
  - f. Further discussion took place about the process to determine a concrete vision and relating that vision to the goals of the board as well as next steps
- 7- **Minister's Report** (Rev Steve Bolen)
  - a. The Staff and Board had their second joint meeting this month

- b. On a difficult note, a visitor had a fall on our patio at approximately 1PM last Sunday. He struck his head on the pavement which caused a concussion. First aid was rendered and 911 called. The EMTs quickly responded and he was taken to the hospital and released after one night. He is recovering well. Our insurance Medical Payments will pay \$5,000 to reimburse his Medicare. Rev Bolen met with the claims adjuster, she doesn't foresee any liability on our part which of course would be covered by our policy if the question arises.
- c. The Men's Renewal is this weekend and Sunday. May 1 will be a big day with Prayer Chaplain Dedication, Inspiration Choir and Charles Holt, Guest Speaker and Soloist
- d. The Lady's High Tea is Saturday, May 7 and it is sold out.
- e. The semi-annual Path Dinner is set for Friday, May 13 at 6:30PM. This Dinner will include many from the previous class as we had to cancel that one due to weather and we are also opening this one to all others who choose to come and buy a ticket.
- f. The parking lot repair, resurface and re-striping is progressing well. We have received a special donation from a congregant in the amount of \$30,000 towards this effort.
- g. We have four LUT Candidates completing their work at Unity Village this week – Bonnie Gale, Martin Dowman, Linda Hancock and Charlotte Garrett.
- h. Linda Whiteside will graduate with a Masters in Divinity in May from Austin Presbyterian Theological Seminary. We will honor her on Sunday, May 29 at our three services here.

#### **8- Other Items for Discussion**

- a. Next Staff/Board Retreat
  - i. Theme is Receptivity, it is the Board's turn to lead.
  - ii. Discussion ensued about possible activities.

9- Closing prayer (Rev Steve Bolen)

10- Adjourn